



STERLING POLICE

www.sterlingpd.com DEPARTMENT

Business (978) 422-7331
Facsimile (978) 422-0222

Sterling Police Department
135 Leominster Road
Sterling, Massachusetts 01564

Chief of Police
Gary M. Chamberland

POSITION VACANCY

RECEIVED

DEC 03 2014

TOWN OF STERLING
TOWN CLERK

Posted: 3 December 2014

Position: Part-Time Emergency Medical Dispatcher
(less than 20 hours)

Start Wage: \$17.05

Hours per week: Varies/Under 20

Benefits: There are no benefits offered with this position

Basic Duties: Under the direction of the Chief of Police and Head Dispatcher who will provide additional training, assign work, schedule and review performance. Receive business and emergency calls for service for the Sterling Police, Fire EMS, Light Department, DPW and other town departments. Dispatch emergency and appropriate units to calls.

Qualifications: High school diploma. Be available to train during the week and attend school to become certified in 911, CJIS, Power Phone EMS Dispatching. Be familiar with basic computer usage. Read, write, spell and speak English. No significant criminal record. Must pass a background investigation.

Application Closing Date: Until filled

Send cover letter and resume to: Sterling Police Department
Attn: Chief Chamberland
135 Leominster Road
Sterling, MA 01564

The Town of Sterling is an equal opportunity employer. Job applicants will not be discriminated against on the basis of race, veteran, religion or national origin, sex or age and or physical/or mental handicap or sexual preference.