

Town of Sterling Personnel Board

Minutes of Meeting

November 3, 2015

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TOWN OF STERLING  
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1. **CALL TO ORDER:** The meeting was called to order at 5:28 PM by Chairman Jed Lindholm.
2. **ROLL CALL:** Present Jed Lindholm, Weymouth Whitney, David Shapiro and Karen Gaylord. Absent, John Kilcoyne, liason, Michael Szlosek, Town Administrator.
3. **OFFICIALS ATTENDING:** Maureen Cranson, Selectman, Patricia Campbell, and Deborah Orr, Library.

4. **AGENDA ITEMS:**

William Tuttle, DPW Superintendent requests a \$2000.00 stipend for employee who had assumed additional responsibilities and increased workload due to the extended medical absence of a co-worker.

Motion made by Weymouth Whitney, seconded by Karen Gaylord.  
Unanimous affirmative vote.

Review hand book: Jed Lindholm requested members review latest edition of employee handbook and submit any changes to him by Sunday, November 8, 2015.

Open position on Board: no new applicants have applied, leaving status unchanged.

Update from Town Administrator. Update was e-mailed to Jed Lindholm prior to meeting. Motion to table update, as method of transmission did not allow discussion, was made by Weymouth Whitney and seconded by Karen Gaylord.

Vote to table, carried

Discussion of Internal Equity and plan development was not completed as Town Administrator was not present. Library personnel gave input pointing out inequities and posing questions.

Meeting adjourned at 7:04 PM